



Advantage Communications

Job Description

Please include a resume, cover letter, and one letter of recommendation with your application.

Application Window:

Applications must be submitted by the active application window given to be considered. Applications must be sent to the Vice President at adriena@adcominc.us. If you have any questions please contact the Advantage Team at the provided email address.

Job Title

District Management Trainee

Job Summary

Our company is looking for candidates who have a desire to be a future leader within our organization. The District Management Trainee will work closely with our current directors to learn the responsibilities of running a speech program. The successful candidate will be responsible for collaborating, building curriculum, and facilitation of the material. By acquiring this role candidates will have the opportunity to qualify to apply for a future program director position within our company.

Responsibilities and Duties

- Provide coaching to schools serviced by Advantage Communications
- Any potential projects and lessons outside of traditional coaching duties
- Work as tournament staff member for all tournaments hosted by Advantage Communications
- Assist with administrative duties across all current and potential districts serviced by Advantage Communications
- Train alongside current District Directors to learn the roles, responsibilities, and expectations of a full time Director position
- Behavior that represents and upholds the standard of Advantage Communications amongst colleagues, school staff, students, and parents
- To reinforce a strong leadership team, maintain consistent communication with the Executive Staff
- Reliable source of technology to work virtually and complete projects, as well as working with students

Qualifications and Skills

- Speech and debate experience either at the high school, junior college, or 4 year level
- Knowledge and use of digital platforms within Google Applications such as Sheets, Docs, Classroom, Calendar
- 1+ year experience coaching between grade levels 4th-12th in forensics
- Completed one full year of collegiate education (at any level)
- Exceptional interpersonal communication skills
- Ability to maintain workflow in a fast paced environment